

MASTER HOUSEHOLD CLEANING /KEEP UP SCHEDULE

To Do	Daily	Weekly	Week 2	Week 3	Week 4	Week 5	Monthly	Yearly	NOTES
FRONT ENTRANCE									
Couch/Bench - Wipe/Fix Pillows	X								
Couch/Bench - Clean/Vaccum top and Under plillows		X							
Chairs - Clean/Vaccum	X	X							
Cabinets Outside - Clean/Dust			X						
Doors/Doorways - Cleand/Dusted				X					
Floors - Clean/Vaccum		X							
Plants - Water		X							
Plants - Leaf Cleaned					X				
Plants - Vitamin n other needs					X				
Walls - Check for cubwebs, Clean/Wipe						X	X		
LIVING ROOM, DEN, OFFICE, PLAYROOM									
Couch/Bench - Wipe/Fix pillows									
Couch/Bench - Clean/Vaccum top and under pillows									
Couch/Bench - Wash Covers									
Couch/Bench - Décor Pillows Washed									
Chairs -Clean/ Vacuum									
Chairs - Wash Covers									
Coffee Table - Clear and Clean									
Doors and Doorways Cleaned.									
Fireplace Outside - Dust around									
Fireplace Inside									
Floors - Vaccum									
Floors - Mop									
Floors - Wax									
Lamps - Dust									
Lights - Clean Inside and out.									
Picture Frames, Art Frames, etc.									

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Plants - Clean									
Plants - Water									
Plants - Vitamin n other needs									
Rug - Vaccum									
Rug - Wash									
Toys,, Books and other kid's stuff - Put Away									
Toys,, Books and other kid's stuff - Clean /Organize									
TV, Fans and other Electronics - Dust									
Walls - Check for cubwebs, Clean/Wipe									
BEDROOMS / GUEST ROOM									
Bed - Change Sheets									
Bed - Wash Mattress Pads									
Bed - Make Bed									
Bedside Tables Outside - Dust/Polish, Etc.									
Bedside Tables Inside - Clean / Organize, Etc.									
Bookcases - Dust/Polish, Etc.									
Chairs - Dust/Wipe									
Closet - Dust Inside cabinets, Pick up clothes, etc.									
Cabinets, Dressers Outside - Dust, Polish, Etc.									
Cabinets, Dressers Inside - Clean/Organize									
Curtains/Window Covers - Clean/Dust									
Floors vaccum									
Floors Mop									
Floors Wax									
Lamps - Dust									
Lights - Clean inside and out									
Toys - Put Away/Organize, Etc.									

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Walls - Check for cubwebs, Clean/Wipe									
Windows Inside - Clean /Deep Wash.									
Windows Outside - Clean/Deep Wash.									
BATHROOMS									
Countertops - Clean/Dust									
Cabinets Outside - Clean/Dust									
Cabinets Inside - Clean Organize									
Curtains/Window Covers - Clean/Dust									
Doors - Clean									
Floors Vacuum									
Floors Mop									
Floors Polish									
Mirrors - Clean									
Shower - Clean/Dray									
Sink - Wash									
Sink Cabinets Outside									
Sink Cabinets Inside									
Soap, Shampoo, Washcloth, Etc.									
Toilet - Wash/Desinfect									
Walls - Check for cubwebs Wipe/Clean									
Window Inside									
Window Outside									
KITCHEN / DINING AREA									
Dishes - Clean, Empty Dishwasher, Put away, etc.									
Cabinets Outside - Dusted/Waxed									
Cabinets Shelves Inside - Clean / Organize									

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To Do	Daily	Weekly	Week 2	Week 3	Week 4	Week 5	Monthly	Yearly	NOTES
Cabinet Drawers - Clean/Organize									
Counters - Cleaned/Dusted									
Counters - Detail Clean Behind Appliances, Stuff, Etc.									
Counters - Clean Appliances									
Counters - Clean Bread keeper, Phone Cords, Etc.									
Counters - Plants - Keep away from Toddler reach									
Decorative Pillows - Clean /Wash Cover									
Fruits and Veggies - Keep grapes, small tomatoes and other choling hazards away from Toddlers Check often to make sure it's not spoiled									
Stove Top - Clean/Wipe									
Stove Top - Detail cleaned									
Oven Inside - Detail Cleaned									
Microwave inside and out - Wiped									
Microwave inside - Detail Clean									
Refrigrator Inside - Detail Clean									
Refrigrator Outside - Dust/Remove finger marks									
Sink and Sink areas - Maintain clean and dry. Keep dish and hand Soaps, Cleaning supplies/tools away from Toddler' and Pre-schooler's reach at all time.									
Table and Chairs - Dusted/Cleaned									
Toaster Inside and out - Cleaned									
Floor - Vaccum									
Floors - Mop									
Floors - Wax									
BACK ENTRANCE / YEAR									
Couch/Bench									
Chairs									
Cabinets									
Doors									
Floors									
Plants									
Pay Areas									

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Toys									
GARAGE									
Containers									
Appliances									
Toys									
OTHER CABINETS/CLOSETS									
Blankets - Keep Neat n Tidy									
Towels - Keep Neat n Tidy									
Sheets - Keep Neat n Tidy									
Shelves - Clean									
Shelves - Organize									